

# Guide to the 27th Annual Meeting of The Japanese Society of Environmental Education (Tokyo)

## “Active Learning and Sustainable Society: the Role of Environmental Education”

### Schedule of the Meeting (Tentative)

		9	10	11	12	13	14	15	16	17	18	19	20	
Aug. 5th (Fri.)										Social Gathering for Young Researchers	How to Write a Journal Articles Seminar			
Aug. 6th (Sat.)	Regis- tration	Oral Presentations			Lunch	Oral Presentations	Special Sessions			Annual Meeting			Reception (~ 21:00)	
		Poster Session												
		Oral Presentations (English Sessions)			Lunch	Oral Presentations (English Sessions)								
		Registration	Teachers' seminar		Lunch									
		Environmental Education Messe												
Aug. 7th (Sun.)	Regis- tration	Oral Presentations			Lunch	Oral Presentations	Independent Themed Forum Project Research		Independent Themed Forum					
		Poster Session												
		Meeting "Environmental Education in Asia"		International Luncheon Meeting	Oral Presentations (English Sessions)									
		Environmental Education Messe												

In the English Session on the first and second day of the 27<sup>th</sup> Meeting presentations, question and answer sessions and general discussions will be held entirely in English.  
This is the 5<sup>th</sup> consecutive year to hold the English Session, and we look forward to receiving English entries not only from overseas participants, but also from members within Japan, to make this English Session more active.

### Outline

- Date: August 5th (Fri.) to 7th (Sun.) 2016
- Venue: Gakushuin University (Mejiro Campus)
- Hosted by: The Japanese Society of Environmental Education (27<sup>th</sup> Meeting Executive Committee)
- Supported by(tentative): Ministry of the Environment/Ministry of Economy, Trade and Industry/Ministry of Land, Infrastructure, Transport and Tourism/Ministry of Agriculture, Forestry and Fisheries/Ministry of Education, Culture, Sports, Science and Technology/Tokyo Metropolitan Board of Education/Toshima Ward Board of Education/全国小中学校環境教育研究会(Japan Elementary and Middle Schools Teachers' Association of Environmental Education)/ Japan Environmental Education Forum

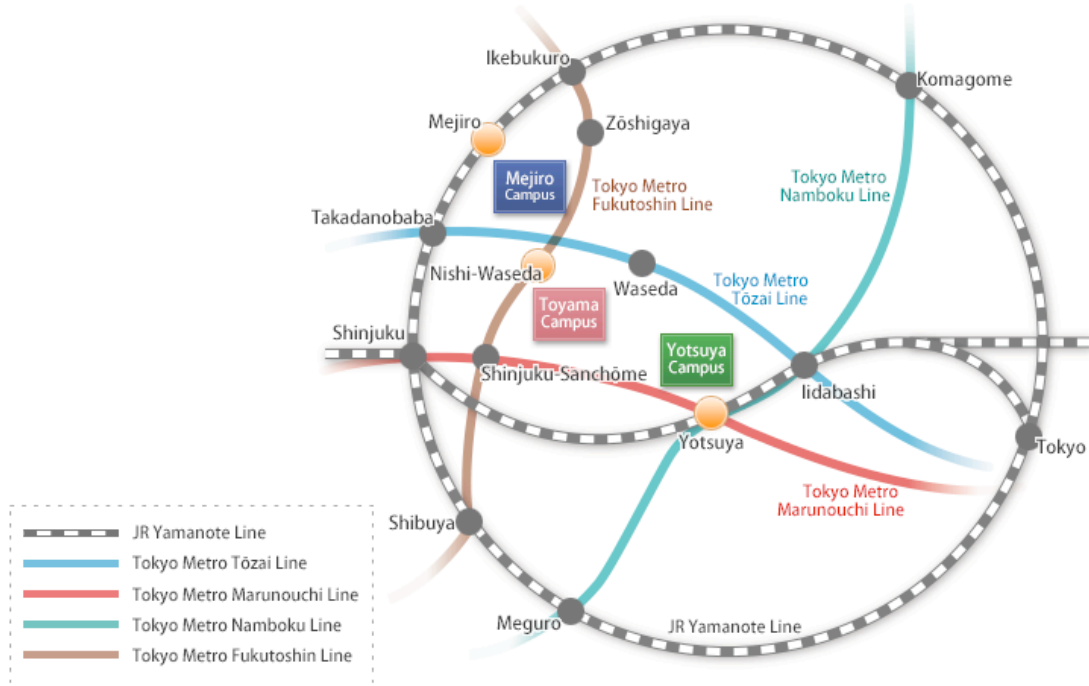
## Access to Gakushuin University

Mejiro Campus; 1-5-1 Mejiro, Toshima-ku, Tokyo 171-8588 JAPAN

University Access Map: <http://www.gakushuin.ac.jp/ad/kikaku/english/school/map.html>

### ●Access from the nearest station

- Approx. 30-second walk from Mejiro Station
- Tokyo Metro Fukutoshin Line  
Approx. 7-minute walk from Zōshigaya Station



TOKYO	about 25 min	JR YAMANOTE LINE	MEJIRO
HACHIOJI	about 40 min	JR CHUO LINE (CHUO SPECIAL RAPID)	SHINJUKU
MACHIDA	about 30 min	ODAKYU LINE (RAPID EXPRESS)	SHINJUKU
YOKOHAMA	about 30 min	TOKYU TOYOKO LINE (LIMITED EXPRESS)	SHIBUYA
OMIYA	about 25 min	JR SHONAN-SHINJUKU LINE (RAPID)	IKEBUKURO
KAWAGOE	about 35 min	TOBU TOJO LINE (EXPRESS)	IKEBUKURO
KASHIWA	about 25 min	JR JOBAN LINE	NIPPORI
CHIBA	about 50 min	JR SOBU LINE	AKIHABARA
ACCESS FROM THE AIRPORT			
HANEDA AIRPORT	about 20 min	TOKYO MONORAIL HANEDA AIRPORT LINE (HANEDA EXPRESS)	HAMAMATSUCHO
NARITA AIRPORT	about 40 min	KEISEI Skyliner	NIPPORI
GAKUSHUIN UNIVERSITY			



## ●Mejiro Campus

- ① North Building No.1
- ② West Building No.1
- ③ West Building No.2
- ④ Hojin Kaikan

## ■Registration and payment of participation fees

Societies that are participating in the Memorandum of Understanding (MOU) have an agreement that allows a certain number of members to participate in the meeting free of charge. We ask that each society kindly forward a list of such members wishing to participate to <[iec@jsoee.jp](mailto:iec@jsoee.jp)> by June 17th. At that time, please specify whether or not the participants also wish to take part in the reception.

The reception on Saturday night requires a participation fee. The fee of JPY 5,000 will be payable in cash on the day of the reception.

If you are not a member of JSOEE or its associated societies, please send a registration form to <[iec@jsoee.jp](mailto:iec@jsoee.jp)> by May 6<sup>th</sup>. The registration fee of JPY 6,000 and reception fee of JPY 5,000 are payable at the registration desk of the annual meeting.

## ■Presentation applications

**Deadline for presentation applications: 18:00 on Friday May 13<sup>th</sup>**  
**Deadline for submitting presentation summary data: 18:00 on Friday June 10<sup>th</sup>**

### 1) Applications for oral presentations (presentation of research, report of practices) or poster presentations for the English Session

- ◇ A “presentation of research” is focused on studies of academic significance, while a “report of practices” concentrates more on practical activities.
- ◇ Those wishing to make an oral or poster presentation as part of the English Session should fill out the

English Session Presentation Application Form.

- ✧ Presenters (actual rostrum presenters) must be members of JSOEE or a society that is participating in the MOU with us.
- ✧ The time allotted for each oral presentation is scheduled to be 15 minutes (12 min for the presentation, 3 min for questions).
- ✧ Oral presentations should be made using PowerPoint (up to the 2010 version for Windows), and will be presented using a computer belonging to the facility. Laptops and computers belonging to the presenters themselves cannot be used. Please save the PowerPoint data on a USB memory stick or CD-R, and bring it to the meeting. We plan to ask presenters to carry out a virus check before their presentations are loaded on the facility computer. If a virus is detected on the USB memory stick, the presentation will be limited to just being published in the proceedings.
- ✧ For each poster presentation the space of 1189mm (height) x 841mm (width) will be provided.
- ✧ Please note that every presenter is not allowed to apply for both oral and poster presentations, and are limited to one presentation per person.

## **2) Application methods and deadlines**

- ✧ Please fill in the necessary items on the English Session Presentation Application Form, and save it.
- ✧ Email the application to the 27<sup>th</sup> Meeting Executive Committee International Desk at <[iec@jsoee.jp](mailto:iec@jsoee.jp)> under the subject of “EE Meeting Oral (or Poster) Presentation (representative’s name)”.
- ✧ Once the application has been received, a confirmation email will be sent containing a receipt number. The deadline for applications is 18:00 JST on Friday, May 13<sup>th</sup>.

## **3) Submitting data for the proceedings**

- ✧ Presentation representatives are kindly asked to email the data to be published in the proceedings. Word Format (.docx) is preferred, but files made in programs other than Word should be sent as a PDF (.pdf) file.
- ✧ Mail the data for the proceedings to the 27<sup>th</sup> Meeting Executive Committee International Desk at <[iec@jsoee.jp](mailto:iec@jsoee.jp)> under the subject of “EE Meeting (Oral Presentation or Poster Presentation) No. (Receipt number) (representative’s name)”.
- ✧ Once the data have been received, a confirmation e-mail will be sent listing the things to keep in mind until the day of the presentation. The deadline for sending the data to be included in the proceedings is 18:00 JST on Friday, June 10<sup>th</sup>.

\*The period just before the deadline is expected to be busy; we therefore would like to kindly ask you to submit data as early as possible.

\*If you are experiencing any difficulties obtaining information from the Meeting’s official website or sending data by email, please contact the Secretariat of the 27<sup>th</sup> Annual Meeting of the Japanese Society of Environmental Education by e-mail at <[iec@jsoee.jp](mailto:iec@jsoee.jp)>.

## **Events aimed at participants of the meeting**

### **Annual Meeting (In Japanese):**

August 6<sup>th</sup> (Sat.) from 16:15 to 18:45 at room 201, 2F. North Building No.1, Gakushuin University (limited to members/ in Japanese language only)

### **Reception:**

August 6<sup>th</sup> (Sat.) from 19:00 to 21:00 (registration from 18:30) at student’s restaurant, Hojin Kaikan, Gakushuin University.

### **Project research (In Japanese):**

August 7<sup>th</sup> (Sun.) from 14:00 to 16:00 at West Building No.1, Gakushuin University. (Venue to be announced)

### **Meeting “Environmental Education in Asia” (In English):**

August 7<sup>th</sup> (Sun.) from 9:00-12:00 at Gakushuin University. (Venue to be announced)

JSOEE will plan a project to publish a special electronic issue of its academic journal Japanese Journal of Environmental Education with a theme of “Environmental Education in Asia” (publish on the web) in March 2017. This session will encourage authors and participants to share challenges and visions for the future. Through presentation, discussion, and small groups, we will consider researches as well as practices about Environmental Education in Asia to obtain more understanding of the uniqueness and commonality among differences EE in relation to each specific context. We will invite authors who are a member of environmental education societies/associations of South Korea, Taiwan, North America, and Australia.

### **International Luncheon Meeting (In English):**

August 7<sup>th</sup> (Sun.) from 12:00 to 13:00 at Gakushuin University. (Venue to be announced)

This is an opportunity for the international and domestic participants to meet each other. The meeting aims to enhance communication in casual atmosphere. Please bring your own lunch. There will be drinks and any of various cookies.

### **Social Gathering for Young Researchers/Seminar “How to write a thesis” (In Japanese):**

August 5<sup>th</sup> (Fri.) from 16:00 to 20:00 at room 308, 3F. North Building No.1, Gakushuin University.

### **Environmental Education Messe:**

There will be an exhibition about environmental education on August 6<sup>th</sup> (Sat.) and 7<sup>th</sup> (Sun.) from 9:00 to 16:00 at a lobby, 1F. West Building No.2, Gakushuin University. (Venue to be announced)

Explore the wealth of resources about environmental education that our exhibitors have on display to sell, and get the latest environmental programs from organizations and company at the Messe Welcome.

### **Excursion (In Japanese):**

There will be on a field trip to environmental education facilities at the Metropolitan Area on August 5<sup>th</sup> (Fri.). (Venue to be announced) We will put the latest information on the web page as soon as the schedule is decided, and please check the (<http://www.jsoe.jp/>). (Pre-registration required.)

## **Public events**

### **Keynote Speech/ Public Symposium (In Japanese):**

August 6<sup>th</sup> (Sat.) from 14:00-16:00 at room 201, West Building No.2, Gakushuin University. (Venue to be announced)

On the 2nd day of the meeting, a public symposium

“Active Learning and Sustainable Society: the Role of Environmental Education” will be held. Details are to be announced.

Presenter: Sato, Manabu, Gakushuin University

### **Teachers’ seminar (In Japanese):**

August 6<sup>th</sup> (Sat.) from 10:00 to 12:45 at room 308, 3F. North Building No.1, Gakushuin University. (Pre-registration required.)

### **Note:**

■ There will be tables for the document distribution during the Meeting. If you are planning to distribute some documents, please set the copies accordingly. Please bring back the remaining copies after the Meeting. The remaining copies will be otherwise disposed by the Secretariat.

■There is no accommodation nearby Gakushuin University. But there are many accommodations and dining facilities in and around the area of Shinjuku, Ikebukuro and Shibuya Station etc., not far away from Gakushuin University. Participants are asked to make their own arrangements and reservations as soon as possible. Please refer to the following link:

<http://www.gojapango.com/tokyo/>,

<http://www.agoda.com/city/tokyo-jp.html>

■There will not be childcare services during the meeting. Please make own arrangements if you need.

■English will be the working language used in the English Session, Meeting “Environmental Education in Asia” and International Luncheon Meeting only. Please note that interpretation services will not be provided for any of the other sessions.

**Inquiries:**

27th Annual Meeting of JSOEE Executive Committee Secretariat

Department of Education, Faculty of Letters, Gakushuin University (Inuma Lab.)

1-5-1 Mejiro, Toshima-ku, Tokyo 171-8588 JAPAN

e-mail: [iec@jsoee.jp](mailto:iec@jsoee.jp) (International Desk)

FAX 03-5992-1239

JSOEE website: <http://www.jsoee.jp>